



SPEAKER / DEMONSTRATION REQUEST FORM

Contact Name: _____

Contact Number: _____

Contact Email: _____

Organization Name: _____

Organization Website: _____

Name of Event: _____

Purpose of Event: _____

Date of Event: *(if flexible please indicate range)* _____

Time of Event: _____

Location of Event: *(please include name of venue, full address & room name/number)* _____

Anticipated Audience Size: _____

What is the demographic of the audience? _____

What Services are You Requesting? _____

Is there a specific topic you would like covered? _____

How long would you like the presentation to be? _____

What is your speaker budget? _____

Thank You for Your Request! As you might imagine, Chef Evelyn is often approached in regards to “donating or volunteering” her services. She has chosen to allocate her charitable efforts to a local charity that is close to her heart. thank you for your understanding.

Please note that the event is not added to the calendar, until a booking agreement/contract has been signed by both entities and a deposit has been received to hold the date.